

# EXHIBITOR GUIDE

Duration and location of the event	Riccione 9 <sup>th</sup> -10 <sup>th</sup> -11 <sup>st</sup> September 2020 Congress Centre (Palazzo dei Congressi)
Opening hours	Days 9 <sup>th</sup> -10 <sup>th</sup> September 2020 from 08.00 a.m. to 7.00 p.m. Day 11 <sup>st</sup> September 2020 from 08.00 a.m. to 1.00 p.m.
Stand Setup	Days 7 <sup>th</sup> -8 <sup>th</sup> September 2020 from 08.00 a.m. to 8.00 p.m.
Stand disassembly	Day 11 <sup>st</sup> September 2020 from 1.00 p.m. to 8.00 p.m. Day 12 <sup>th</sup> September 2020 from 08.00 a.m. to 1.00 p.m.

Attached forms	Mod. A - Sponsorships and Workshops
Attached forms	Mod. B - Placing of advertising material in a briefcase
Attached forms	Mod. C - Furnishing Elements Rental
Attached forms	Mod. D - Rental Plants
Attached forms	Mod. E - Rental of Audio and Video Equipment
Attached forms	Mod. F - Telephone connection and Internet connection
Attached forms	Mod. G - Hotel Booking
Attached forms	Mod. H - Hostesses and Stand staff

Data \_\_\_\_\_

Timbro e Firma \_\_\_\_\_

Form to be sent by email to [pmriccione@maggioli.it](mailto:pmriccione@maggioli.it)

Please enter your data in **BLOCK CAPITALS**

COMPANY NAME \_\_\_\_\_

ADDRESS (Registered office) \_\_\_\_\_

LOCALITY \_\_\_\_\_ PROVINCE \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

VAT \_\_\_\_\_ TAXPAYER'S CODE \_\_\_\_\_

EMAIL \_\_\_\_\_ TELEPHONE \_\_\_\_\_ FAX \_\_\_\_\_

IN CHARGE OF CONTACTS \_\_\_\_\_ DIRECT-DIAL PHONE \_\_\_\_\_

COMPANY WEBSITE \_\_\_\_\_

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The programme of "Le Giornate di Polizia Locale e Sicurezza Urbana" (Local Police and Urban Safety Days) in Riccione offers, in addition to the ordinary sessions dedicated to topics of general interest, numerous "Special Sessions" and some "Practical-operational Sessions". The first courses represent an opportunity to acquire a more detailed knowledge of particularly requested and topical subjects discussed in the halls of the new Congress Centre and which will witness the participation of a large number of people. The practical-operational sessions take place in dedicated areas and personally involve the members in activities related to the daily work of Local Police officers.

Interested companies are offered two valid commercial proposals in order to optimize their exposure and reach - with their products and services - an even more targeted number of visitors.

**1) SPONSORSHIP OF SPECIAL SESSION or PRACTICAL-OPERATIVE SESSION - for exhibiting companies only) - (deadline for applications: 23.08.2020)**

The commercial offer includes:

- a) Paper presented by 1 Rapporteur of the Sponsor during the Special Session;
- b) Inclusion of the Sponsor's Trademark on the Programme of the event with the indication "with the contribution of";
- c) No. 1 advertising page in the magazine "Vigile Urbano/Crocevia" no. 9/2020
- d) Insertion of Banners provided by the Sponsor in the website of the event ([www.legiornatedellapolizialocale.it](http://www.legiornatedellapolizialocale.it));

**2) WORKSHOP – (for exhibiting companies only) - (application deadline: 23.08.2020)**

The organization of "Le Giornate di Polizia Locale e Sicurezza Urbana" (Local Police and Urban Safety Days) provides a modular room of variable capacity for the exclusive workshop of the exhibiting company, which has – in this way - the opportunity to present its products and services to an audience of interested parties (identified by the company itself), perform demonstrations, and establish business contacts with customers and partner companies. This initiative will be given wide exposure in the communication tools developed for the Conference.

**The price of the Workshop includes:** Availability of a modular room of variable capacity – Video Projector – Screen – Desk/Table for the distribution of company information material - Indication and signalling of the timing workshop during the working days.

TYPE OF REQUEST	PRICE	VAT 22%	TOTAL
<input type="checkbox"/> SPONSORSHIP OF SPECIAL SESSION	€ 2,000.00	€ 440.00	€ 2,440.00
<input type="checkbox"/> SPONSORSHIP OF PRACTICAL-OPERATIONAL SESSION	€ 2,000.00	€ 440.00	€ 2,440.00
<input type="checkbox"/> WORKSHOP	€ 1,500.00	€ 330.00	€ 1,880.00

Date \_\_\_\_\_

Stamp and Signature \_\_\_\_\_

**SEGRETERIA COMMERCIALE C/O GRUPPO MAGGIOLI**

Maggioli S.p.A. - Via del Carpino 8 - 47822 Santarcangelo di R. (RN)

tel. 0541 628769 - fax 0541 628768

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The above-mentioned company asks for advertising material to be included in the briefcases prepared for the Local Police and Urban Security Days to be distributed to participants:

Without exclusive rights	€ 600.00
Taxable income	€ 600.00
VAT 22%	€ 132.00
Total	€ 732.00

SEND THE ADVERTISING MATERIAL TO BE PLACED IN THE BRIEFCASE TO:

Maggioli Publisher

Via del Carpino, 8 - 47822 Santarcangelo di Romagna (RN) – Attn: Luigi Tura

Tel. + 39 0541.628835- Fax 0541.628768

Email - [pmriccione@maggioli.it](mailto:pmriccione@maggioli.it) **BY 28-08-2020**

**PLEASE SPECIFY ON THE ENCLOSURES:**

**"EVENT EQUIPMENT FOR LOCAL POLICE AND URBAN SAFETY DAYS" - RICCIONE 9<sup>th</sup>/10<sup>th</sup>/11<sup>st</sup> SEPTEMBER 2020**

Date \_\_\_\_\_

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Items to rent the following articles for the period of the event, at the rates listed below:

DESCRIPTION	DIMENSIONS	UNIT COST	QUANTITY	TOTAL
Coat rack with black stem		€ 25.00		€
Basket		€ 7.00		€
Locker	80 cm x 50 cm x 70 cm h.	€ 50.00		€
Reception desk in laminate bige	95 cm x 50 cm x 98 cm	€ 100.00		€
Curved white reception desk	120 cm x 38 cm x98	€ 120.00		€
Black metal stool	H 75 cm	€ 25.00		€
Aluminium stool		€ 30.00		€
Power strip (3 outlets 220 v)		€ 30.00		€
Exposition cube	cm 50x50xh 60	€ 45.00		€
Exposition cube	cm 50x50xh 80	€ 55.00		€
Exposition cube	cm 50x50xh 100	€ 60.00		€
Clamp Spotlight 100 W		€ 28.00		€
Firefly 75 W		€ 56.00		€
Quarzine 300w/500w		€ 58.00		€
Electrical panel 4.4 kw		€ 62.00		€
Shelf on rack and pinion		€ 25.00		€
Armchair without armrests		€ 45.00		€
Desk	Cm 130x80	€ 75.00		€
Grey upholstered chair		€ 30.00		€
Grey PVC chair		€ 15.00		€
Thonet Chair		€ 20.00		€
Aluminium chair		€ 25.00		€
Low coffee table		€ 30.00		€
Square white table	Cm 80x80	€ 57.00		€
Round table, white top	Diameter 60	€ 57.00		€
Round table, black top	Diameter 60	€ 57.00		€
Aluminum table	Diameter 60	€ 70.00		€
Showcase	100 cm x 42 cm x 185 cm	€ 140.00		€
Refrigerator 120 l	56 x 54 x 85 cm h.	€ 75.00		€
		<b>VAT 22%</b>		<b>€</b>

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## FURNITURE IMAGES

	<b>CURVED RECEPTION DESK</b> White colour from 120x38 h. 98 cm Internal shelf		<b>ROUND TABLE Ø60 cm</b> Black and white colour		<b>SHOWCASES</b> Colour grey from 50x50 h 60
	<b>RECEPTION DESK</b> Beige colour from 95x50 h. 98 cm Internal shelf		<b>SMALL LOCKER</b> 80x50 h 70 cm light grey laminate finish lockable doors one internal shelf		<b>SHOWCASES</b> Colour grey from 50x50 h 80
	<b>STOOL</b> Structure in black painted metal and seat in faux Vienna straw h. 75 cm		<b>COFFEE TABLE</b> 60x60 h 40 cm in grey laminate		<b>SHOWCASES</b> Colour grey from 50x50 h 100
	<b>ALUMINIUM STOOL</b> Aluminium structure		<b>TABLE Ø60</b> Aluminium		<b>ELECTRICAL PANEL</b> three-phase
	<b>THONET CHAIR</b> Structure in black painted metal and seat in faux Vienna straw h. 75 cm		<b>WRITING DESK 130x80</b> Light grey laminate with folding legs		<b>POWER STRIP</b>
	<b>SHELVES ON RACK AND PINION</b>		<b>table 80x80</b> White laminate		<b>QUARTZINE</b> Description: power 300w / 500w Matt black colour
	<b>CHAIR</b> Aluminium		<b>SHOWCASE</b> 100 x 42 h 185 cm Independent lighting Sliding door with lock		<b>FIREFLY</b> Description: power 75 watts Matt black colour
	<b>PVC CHAIR</b> Embossed aluminium structure, grey pvc seat and backrest		<b>STANDING COAT RACK</b> Made of black plastic material		<b>CLAMP SPOTLIGHT</b> Description: 100 watt power Matt black colour
	<b>PADDED CHAIR</b> Metal structure on wheels, upholstered seat and backrest		<b>WASTEPAPER BASKET</b> In plastic material Various colours		
	<b>SMALL ARMCHAIR</b> In black faux leather		<b>REFRIGERATOR</b> 56x54 h 85		

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Description	Unit cost excluding VAT 20%.	N.	Total VAT 20% excluding
FICUS BENJAMIN cm. 100	€ 19.00		€
FICUS BENJAMIN cm. 150	€ 23.00		€
FICUS BENJAMIN cm. 220	€ 30.00		€
CYCLAMINO vase diam. 17	€ 13.00		€
Seasonal flowerpot diam. 14	€ 14.00		€
SEASONAL FLOWER Vase diam. 20	€ 16.00		€
SMALL COMPOSITIONS	€ 17.50		€
MEDIUM COMPOSITIONS	€ 21.00		€
LARGE COMPOSITIONS	€ 25.00		€
KENTIA cm. 150	€ 21.00		€
KENTIA cm. 180	€ 28.00		€
KENTIA cm. 220	€ 35.00		€
JUCCA (3 EXTRA LOGS)	€ 25.00		€
FERN vase diam. 18	€ 15.00		€
DRACAENA cm. 250	€ 28.00		€
FRESH FLOWER COMPOSITIONS mini	€ 25.00		€
FRESH FLOWER COMPOSITION medium	€ 32.00		€
SPARTIFILLUM vase diam. 14	€ 17.50		€
ANTHURIUM vase diam. 26	€ 28.00		€
CHAMADOREA cm. 100	€ 15.00		€
TAXABLE			€
VAT 22%			€
TOTAL			€

For information about the service, please contact:

**Azienda Agricola "La Terrazza" - Mr. Stefano Giunta** Fax +39 0541/744445 - Mobile +39 348.3917582

Email - [laterrazzasas@gmail.com](mailto:laterrazzasas@gmail.com)

Date \_\_\_\_\_

Stamp and Signature \_\_\_\_\_

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### Order form

The rental and installation is required of the following audio-visual materials, at the rates indicated:

Description	Price of for the entire duration of the event (excluding	Quantity No.
<b>AUDIO – VIDEO</b>		
<input type="checkbox"/> Monitor 43"	€ 235.00	
<input type="checkbox"/> Monitor 47"	€ 300.00	
<input type="checkbox"/> Media box	€ 30.00	
<input type="checkbox"/> Ultra slim full HD 48" matt screen monitor	€ 330.00	
<input type="checkbox"/> Monitor 65"	€ 450.00	
<input type="checkbox"/> Monitor stand	€ 130.00	
<input type="checkbox"/> Wall bracket	€ 80.00	
<input type="checkbox"/> Floor stand	€ 70.00	
<input type="checkbox"/> Floor stand on own monitor	€ 120.00	
<input type="checkbox"/> Installation and wiring (price per hour - minimum 1 hour)	€ 60.00	

TAXABLE	€
VAT 22%	€
TOTAL	€

I hereby accept the conditions of supply:

For information on the service please contact:

Date \_\_\_\_\_

Stamp and Signature \_\_\_\_\_

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**INTERNET CONNECTION**(application deadline:  
23<sup>rd</sup> August 2020)**MOD.****F****Form to be sent by email to [pmriccione@maggioli.it](mailto:pmriccione@maggioli.it)****Please enter your data in BLOCK CAPITALS**

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Connection	No. connections	Daily cost excluding VAT 22%	Whole period cost excluding VAT 22%	Total Amount (excluding VAT 22%)
<b>Wi-fi</b>	no. -	<b>€ 50.00</b>	<b>€ 100.00</b>	€ _____
<b>ADSL</b>	no.		<b>€ 250.00</b>	€ _____

Date \_\_\_\_\_

Stamp and Signature \_\_\_\_\_

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### HOTEL RATES

For your hotel bookings, 4 and 3 Star Hotels are available near the venue of "Le Giornate di Polizia Locale e Sicurezza Urbana" in Riccione and its Exhibition Centre.

For your reservations or information please contact:

Promhotels

C. so F. Illi Cervi, 76/a 47838 Riccione RN Tel. +39.0541.697836 Fax +39.0541.601775

[informazioni@promhotelsriccione.it](mailto:informazioni@promhotelsriccione.it)

**Use the online hotel reservation form on the page:**

<http://www.legiornatedellapolizialocale.it/>

Date \_\_\_\_\_

Stamp and Signature \_\_\_\_\_

**HOSTESS AND STAND PERSONNEL**(application deadline:  
6<sup>th</sup> September 2020)**MOD.****H**Form to be sent by email to [pmriccione@maggioli.it](mailto:pmriccione@maggioli.it)Please enter your data in BLOCK CAPITALS

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**THE FOLLOWING:****SERVICES ARE REQUIRED:**☐ HOSTESS ☐ STEWARD N PEOPLE \_\_\_\_\_

FROM \_\_\_\_\_ TO \_\_\_\_\_ TIME \_\_\_\_\_ VANUE \_\_\_\_\_

MAIN DUTIES \_\_\_\_\_

**NOTES:**

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Date \_\_\_\_\_

Stamp and Signature \_\_\_\_\_

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